Leeds CITY COUNCIL

Report author: Kate Arscott

Tel: 247 4189

**Report of Head of Scrutiny and Member Development**

**Report to Scrutiny Board (Housing and Regeneration)**

**Date: 24 March 2015**

**Subject: Recommendation Tracking**

| | | |
|---|---|---|
| Are specific electoral Wards affected? <br> If relevant, name(s) of Ward(s): | ☐ Yes | ☒ No |
| Are there implications for equality and diversity and cohesion and integration? | ☐ Yes | ☒ No |
| Is the decision eligible for Call-In? | ☐ Yes | ☒ No |
| Does the report contain confidential or exempt information? <br> If relevant, Access to Information Procedure Rule number: <br> Appendix number: | ☐ Yes | ☒ No |

**Summary of main issues**

1.     Each Scrutiny Board receives regular reports on any recommendations from previous inquiries which have not yet been completed.

2.     This allows the board to monitor progress and identify completed recommendations; those progressing to plan; and those where there is either an obstacle or progress is not adequate. The board will then be able to take further action as appropriate.

3.     A standard set of criteria has been produced, to enable the board to assess progress. These are presented in the form of a flow chart at Appendix 1. The questions should help to decide whether a recommendation has been completed, and if not whether further action is required.

4.     Attached as Appendix 2 is a progress report on one outstanding recommendation from the board's inquiry report on the private rented sector.

5.     To assist board members, the Principal Scrutiny Adviser has proposed a draft status for the recommendation, taking account of the progress reported and the criteria set out in Appendix 1. The board is asked to confirm whether this assessment is appropriate, or to change it if this is not the case.

6.     In deciding whether to undertake any further work, members will need to consider the balance of the board's work programme.

**Next Steps**

7.      Further recommendation tracking reports will be scheduled as required, enabling the board to judge progress against outstanding recommendations.

**Recommendation**

8.      Members are asked to agree the status of the attached recommendation from the scrutiny inquiry on affordable housing.

**Background documents**[1]

    None used

---

[1] The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information.  The list of background documents does not include published works.